**The Joseph K. Garves Mid-Manager Scholarship Application Guidelines**

Ohio Valley Chapter, CMAA

7501 Turner Ridge Road Crestwood KY 40014

The purpose of this scholarship is to provide tuition support to mid-level club managers at the Chapter- and Region-level as well a select National-level opportunity.

*Scholarship Awards*

The Ohio Valley Chapter will award up to (3) scholarships annually, based on the availability of funds, merit of applications and General Manager recommendations. In order to help recipients attend education and networking events, each scholarship will fund $1,000 to be applied toward the recipient’s registration costs and reimbursable expenses directly related to the recipient’s travel, lodging, etc. for one or some of the following programs:

* Ohio Valley Chapter Quarterly Meetings
* National Manager-in-Development Program
* CMAA National Mid-Management Conference
* Other OVC Board Approved Expense

The scholarships will be granted based on recommendations made by The Joseph K. Garves Mid-Manager Scholarship Committee and approved by the Ohio Valley Chapter Board of Directors.

*Who Should Apply?*

Any mid-level Ohio Valley Chapter member in good standing who is dedicated to his or her development and growth in the club industry is invited to apply for the scholarship. Candidates must be a Professional member of CMAA and actively pursuing the CCM designation.

*Application Requirements*

To apply for the The Joseph K. Garves Mid-Manager Scholarship, you must do all of the following:

1. Complete the application in its entirety.
2. Write a statement (300 words or less): describing why CMAA and the Ohio Valley Chapter are important to you and your career objectives/goals; and identifying which of the aforementioned approved program(s) you wish to apply the scholarship funds to and why.
3. Have your General Manager complete the questions and recommendation section in its entirety.
4. Submit the application to the Ohio Valley Chapter by February 28, 2024 electronically to the OVC Managing Director.

*Please Note: The application must be typed. Any application that does not meet all the requirements listed above will not be considered.*

*Application Restrictions*

* The scholarship only applies to programs/courses not yet taken.
* **The scholarship must be used before December 31, 2025.**

|  **Applicant’s Information** |
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Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Club: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ E-mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Position: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Total number of years in management/supervisory position(s) in a private club:

CMAA Join Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ CMAA Member #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  **Applicant’s Statement** |
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Please describe in 300 words or less why CMAA and the Ohio Valley Chapter are important to you and your career objectives/goals; and, to which of the aforementioned approved program(s) you wish to apply the scholarship funds and why.

|  **General Manager’s Information** |
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Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ CMAA Member #:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Club: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ E-mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  **General Manager’s Questions and Recommendation** |
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What is your club’s total budget allocation for education and how does the candidate benefit from that allocation?

How will the candidate be recognized by the club for the award? (Newsletter, Social Media, etc.)

Please describe in 250 words or less why the candidate should be awarded this scholarship. Describe leadership traits and your goals for this nominee:

| **Please submit this application and all required attachments to the OVC Managing Director by February 28, 2024** |
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**Applicant’s Signature:**   **Date:**

**General Manager’s Signature:**  **Date:**