

Louisville Boat Club
4200 River Road
Louisville, KY 40207

This Club uses CMAA's General Manager/Chief Operating Officer Concept

Age of Club 144	Number of Members 365	Average Age of Members 50	Club Ownership member-owned
Gross Dollar Volume \$3,54 milliom	Annual Dues Volume \$1,455million	Annual Food & Beverages Sales \$1,3 million	

Tennis Facilities:

10 outdoor Hard Tru courts
4 indoor hard courts
6 outdoor pickleball courts
4 indoor pickleball courts

Swimming Facilities:

Olympic pool with diving well
Children's wading pool

Dining Facilities:

Dining Room seats 80
Screened Porch seats 20
Lounge/Bar seats 50
Ballroom seats 150-200
4 Private function rooms seat 12 to 80
Pool Pavilion seats 50

Club Features:

One of the first Boating Clubs in the country, in 2009 Louisville Boat Club celebrated its 130th anniversary. Established in 1879 the Club is a family oriented social and sporting Club overlooking the Ohio River. The membership is accustomed to superior food and service in the Clubhouse where they may entertain family, friends and business associates. The Clubhouse has formal and informal dining areas, private dining room and a ballroom. In addition to being the premier tennis and squash facility in Louisville, the Club offers a complete range of activities and enjoyment. The Club has a strong swim program with excellent coaches and has won the City Championship many times.

The Club is open 6 days a week 11.5 months a year.

This is a request for:

General Manager/COO

Date Posted:

September 20, 2023

Brief Job Discription:

The General Manager serves as the COO of the Club and manages all aspects of Club operations. This includes its activities and relationships between the club and the board of directors, members, guests, employees, community, government and local businesses. The General Manager coordinates and administers the Club's policies as defined by the board of directors and directs the daily work of all department managers. The General Manager secures and protects the club's assets, implements and

monitors the budget, monitors the quality of the club's products and services and ensures maximum member and guest satisfaction.

- Participate with board and committees in development of club's annual and long range plans.
- Participate in development of operating and capital budgets, according to budget calendar, monitors all financial statements and takes corrective action as required.
- Plan, develop and implement operational policies, programs & procedures in concert with general policies.
- Implement and direct policies as established by the board.
- Attend all committee and board meetings.
- Maintain and administer Club's organizational plan.
- Establish personnel policies and monitor same, including training and continuing educational programs.
- Make recommendations as to the hiring and termination of all club personnel.
- Coordinate marketing and membership programs to promote the Club's services and facilities.
- Ensure quality and consistency in all areas of the club operation.
- Establish purchasing policies and procedures.
- Maintain membership with the Club Managers Association of America, attending where possible meeting, workshops and conferences to keep abreast of current industry trends.
- Ensure that the club is operated in accordance with all local, state and federal laws.

Candidate Qualifications:

The ideal candidate shall have strong proven leadership and interpersonal skills and have worked in an environment of managing a staff of up to 60 employees, including all departments within the club operation. He/she shall have experience in developing and carrying out short and long range plans. A strong financial acumen is essential with the ability to develop, track and adhere to capital and operational budgets while maintaining overall member satisfaction. The General Manager must have a very strong food and beverage background and be able to work in close harmony with the chef and service director in planning and maintaining the highest standards of product and service. The club is about to undertake a major capital renovation and expansion plan . The preferred candidate should have experience in coordinating major projects.

Educational Qualifications:

A four year hospitality management degree. CCM designation preferred.

Date Position Available:

November 15, 2023.

Other Benefits:

Salary is commensurate with experience.
Health, Dental & Life Insurance
CMAA membership & educational allowance

The Club will pay usual and customary fees associated with interviewing. The Club will offer an employment agreement to the successful candidate. The club has had 4 managers in this position in the past 20years. Candidates from the Midwest preferred. Current Manager is retiring.

Please send resumes, by e-mail only, prior to October 15, to:

gmsearch@louisvilleboatclub.com

*Address cover letter to:, Chairman of the Search Committee..
Please include availability and current compensation package.*

